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**Minutes of the Parish Council Meeting held in The Village Hall, Kirdford on Monday
19th September 2016 commencing at 7.00 p.m.**

Present: Cllr. Miss S Pinder (Chairman)
Cllr. Mrs. A. Gillett
Cllr. Mrs. J Robertson
Cllr. Mrs. N. Goddard
Cllr. Mrs K Fenney
Cllr. Mrs L Nutting

In attendance: Cllr Mr J Ransley (District Councillor)

98. **Apologies for Absence:** - No Apologies received
99. **Public Participation:** - To receive and note questions, comments or representation made by members of the public. – 1 member present
- Jane Harvey-Light reported that she regularly walks the footpaths around the village and that the one at Wephurst Park is badly in need of clearing, and also the signpost needs replacing. She also advised that the Parish Council need to ensure all footpaths are registered to keep them open.
100. **Disclosures of Interest:** - To receive disclosures of personal and prejudicial interest from Councillors on matters considered at the meeting. – No disclosures.
101. **Approval of Meeting Minutes:** To resolve that the minutes from the last meeting of the Parish Council held on July 2016 be signed as a correct record. UNANIMOUSLY AGREED.
- To resolve that the Minutes from the Planning Meeting held on 20th June and 6th July 2016 be signed as a correct record. UNANIMOUSLY AGREED
102. **Reports from District and County Councillors:**

Cllr Mr J Ransley reported that visitors to Staples Hill junction were unable to find directions once entering the village. The Council discussed the use of signage but UNANIMOUSLY AGREED this would be of no benefit.

Cllr Mr J Ransley also reported the merger of some villages including Kirdford to form a larger Parish represented by one District Councillor, comments are requested on the WSCC website for the name of the area, West Weald seemed to be the name of choice.

Cllr Ransley left the meeting at 7.25pm.

103. **Crouchlands Biogas:** - Report from Mr I Campbell

- CBG have not contested the inspector's decision (see July report) following the hearing on CLU - they either haven't understood the restrictions imposed by the inspector or are in denial of the facts
- CBG (or Crouchland Farm) have applied for permission to replace their cow sheds as they are increasing their herd - - we need to understand the game here!
- CBG have a new Group Operations Manager who wants to meet with the PCs - Sara arranging
- The planning inquiry regarding the refusal of retrospective PP/enforcement notices is now scheduled for Jan 2017
- The EA have prosecuted the pollution of the river Kird although this is in the name of Crouchland Farms not CBG so may not affect CBGs application for a bespoke permit - CF pleaded guilty but seems the court had no time to finalise things - when will someone do something decisive??
- I still haven't heard the outcome of the hearing by the Traffic Commissioners regarding CBGs use of the "farm" as a transport operating centre in contravention of their licence
- The EA are progressing the bespoke licence & also continuing to investigate the other major pollution incidents - they have a new Team Leader on the case & she seems very focussed & switched on but I think they are still seem reluctant to refuse a new permit/withdraw the existing one due to possible financial implications
- Meanwhile CBG continue to operate with seeming impunity as WSCC are unwilling to take decisive action by issuing a STOP notice (and indeed both CDC & WSCC seem to be happy to leave it to the PCs to focus on the JR etc)

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104. **Butts Common:** - Cllr Mrs L Nutting reported that there was no news to report as she been unable to contact either Southern Water or The National Trust. Cllr L Nutting to draft a letter of complaint to both parties.

105. **Aircraft Noise:** - Report from Mr I Campbell

- Plaistow are, I believe arranging a meeting with APCAG to discuss concerns
- Re-widening of the swathe (part of the agreed actions following the Arrivals Review detailed in my July report) was supposed to have been implemented on 15 August but there seems to have been no discernible change
- LGW have applied to reduce the cost of night landing slots (presumably with a view to increasing usage) - this will obviously increase noise at night time
- There was a meeting of the Noise Management Board w/c 5/9 & Peter Drummond has undertaken to provide an update on all these concerning issues

106. **Proposed Development for Plaistow Road:** (Cllr. Miss S Pinder)

CDC are considering the report from the District Valuer and will contact the PC shortly to arrange a meeting to discuss their findings.

107. **Think Villages:** (Cllr. Miss S Pinder)

Nothing to report at this time.

108. **Correspondence:** - Correspondence distributed.

109. **Chairmans Announcements:** The Chairman proposed a Christmas gathering for the parishioners, this was seconded by Cllr Mrs L Nutting. The event will take place on 2nd December in the Village Hall.

The chairman also reported that the Finance committee propose that 2 extra signatories should be added to the Bank Mandate, Cllr. Miss S Pinder and the Clerk Mrs S Dack. It was resolved that the signing rules in the current mandate, for the accounts detailed in section 2 be replaced in accordance with section 4, Cllr Mrs A Gillett proposed and Cllr Mrs L Nutting seconded it was UNANIMOUSLY AGREED.

A draft letter to the Planning Enforcement Officer was read to those present, concerning the removal of a concrete slab at Emilys Wood. It was UNANIMOUSLY AGREED this should be sent.

A large party tent has been very kindly donated to the PC for use at all village events but safe storage is needed before the PC can accept it. The Clerk to write a letter of thanks, Proposed by Cllr L Nutting and seconded by Cllr Mrs A Gillet.

110. **Co-option of Councillors:** (Cllr Miss S Pinder)

The Parish Council are to start the procedure of co-opting three new members.

111. **Bonfire Night:** (Cllr Mrs A Gillett)

Cllr Gillett requested the Clerk write to the Studs in the village informing them of the event to be held on 5th November in the Village. Cllr Mrs A Gillett to prepare a Risk Assessment to forward to the Insurance Co.

The building of the bonfire will take place on Sunday 30th October.

112. **Village Hall WiFi:**

The need for WiFi in the Village Hall was discussed and no conclusive decision was reached, more investigation needed as to the options. Cllr Mrs K Fenney to forward information to the Clerk re: boosters available.

113. **InTouch Training:** The Clerk to contact Southwater Clerk to request assistance.

114. **Queens 90th Birthday Celebrations:** - Update from Cllr. Mrs A Gillett. There are still many Commemorative mugs to be sold. Cllr. Mrs A Gillett is seeking other avenues to sell them.

115. **Speeding:** The PC had received an email concerning the speeding of vehicles through Glasshouse Lane, there was also concern regarding the main route through the centre of the village. It was decided to investigate the availability and cost of road signs to remind drivers to slow down and keep to the 30mph limits. It was also suggested that the Village Businesses remind their delivery vehicles to keep to the speed limits.

The public were advised that they can report speeding vehicles easily on line on the Operation Crackdown web site.

116. **School Court:** - Vita Play are due to carry out the repairs to the running boards during the first/second week of October 2016. It was also UNANIMOUSLY AGREED to accept the WSCC quotation to concrete in waste bin in situ.

117. **River Works Update:** - WSCC have surveyed the works to be carried out at Bridgefoot and are expecting the works to be carried out before the end of the year. The extra works quoted for on Isling Bridge and Boxall Bridge will be carried out providing the funding is available.

118. **Footpath Resurfacing Update:** - Cllr. Miss S Pinder has made contact with the parishoner and the works should be carried out soon.

119. **Parish Notice Board:** - The Clerk had received a quotation to replace the damaged noticeboard, previously on the Townfield junction and one to be placed on the front of the Village Hall. It was UNANIMOUSLY AGREED to accept this. It was also

decided that the double doored noticeboard will be erected near the Village Shop in the hope that it would be more accessible for the parishioners to read.

120. **Grant Application:** Two Grant Applications were received, one from Kirdford Players (1500.00) and one from KPCC (750.00) after consideration the Council UNANIMOUSLY AGREED to accept the applications.
121. **Growers Green:** Cllr Miss S Pinder proposed and Cllr Mrs L Nutting seconded that the request from the Bramley Close residents to site a bench within the orchard area of the green be accepted, is was UNANIMOUSLY AGREED by the Council, providing the residents committee agree to carry out any maintenance to the area and ensure there are no Health & Safety issues.
121. **Empty House on Townfield Junction:** After consideration of the premises in question it was agreed that the Clerk seek further assistance from WSCC Planning Department.
122. **Employment Contract Advice:** Cllr Miss S Pinder proposed the Council engage SSALC to assist in provision of Employment Contract advice. Seconded by Cllr Mrs L Nutting. UNANIMOUSLY AGREED to an initial spend of
113. **Councillors to report any possible Health & Safety Matters:** - The flood on Butts Common is still a concern.

114. **Accounts to be Paid:**

ACCOUNTS TO BE PAID

SEPTEMBER 2016

<u>Date</u>	<u>ChqNo</u>	<u>To Whom Paid</u>	<u>Supply</u>	<u>Net</u> £	<u>VAT</u> £	<u>Total</u> £
08.08.16	001636	Miss S Pinder	Refreshments, 17.08.16 (Chairmans Allowance)	80.00		80.00
08.08.16	001637	Playsafety limited	Annual Inspection	133.00	26.60	159.60
08.08.16	001638	SSALC	Training L&F	90.00	18.00	108.00
29.07.16	DD	InTouch	Website	29.99	6.00	35.99

14.09.16	001639	Pod llp	Viability Study	2500.00	500.00	3000.00
19.09.16	001640	Mulberry & Co	Accounts	100.00	20.00	120.00
19.09.16	001641	Mrs S Dack	Aug Salary	1339.28		1339.28
19.09.16	001642	HMRC	Mth 5 Contributions	467.16		467.16
19.09.16	001643	JWS Landscapes	Grass Cutting	522.75		522.75
19.09.16	001644	PKF Littlejohn LLP	Ext. Auditor	300.00	60.00	360.00
19.09.16	001645	Kirdford Players	Grant	1500.00		1500.00
19.09.16	001646	Kirdford Church	Grant	750.00		750.00
19.09.16	001647	Mrs L Nutting		32.92		32.92
19.09.16	001648	Mrs S Dack	Office Supplies	52.15		52.15
19.09.16		Mrs S Dack	Mileage	54.00		54.00
19.09.16	001649	Memorial Chapel	Donation	25.00		25.00
19.09.16	001650	FCA	Regulatory Fees	60.00		60.00
19.09.16	001651	Mrs S Dack	Sept Salary	1162.14		1162.14
19.09.16	001652	HMRC	Mth 6 Contributions	348.24		348.24
19.09.16	001653	Miss S Pinder	Expenses	72.40		72.40
		Total		£11,129.41	£630.60	£11,760.01

115. **Public Participation:** - No further matters.

116. **Date of Next Parish Council Meeting:** - Next Meeting to be held on 17th Oct 2016 commencing at 7.00pm in The Village Hall, Kirdford

There being no further business the meeting closed at 9pm